**Personal details:**

|  |  |
| --- | --- |
|  |  |
| Full name: |  |
| Maiden/Former name(s): |  |
|  |  |  Place of birth: |  |
| Address: |  |
|  |  |
|  |  | Post code: |  |
|  |  |  |  |
| Home telephone: |  | Work telephone: |  |
| Mobile phone: |  | Email: |  |
| If you have lived at the above address for less than three years, please give your previous addresses with dates: |
| Dates (mm/yy): |  | Dates (mm/yy): |  |
| Address: |  | Address: |  |
|  |  |  |  |
|  |  |  |  |
| Post code: |  | Post code: |  |
|  |  |  |  |
| Do you require a work permit to work in the UK? |  |  |
| Do you have a current driving licence? |  |  |
| Can you attend an interview on the date in the application pack? |  |  |
| If we need to contact you concerning this application, can we phone you at work? |  |  |

**Educational Record**

List your educational record starting with your secondary education:

|  |  |  |  |
| --- | --- | --- | --- |
| Secondary School / College / University / Institution | From | To | Qualifications gained |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**References**

Please give the details of three referees. References will only be taken up on offer of the position.

|  |  |  |
| --- | --- | --- |
| **Your present employer** | **A Christian friend** | **A Christian Leader** |
| *(If not currently employed, please nominate your last employer or a college tutor.)* | *(Someone who has known you for three years or more)* | *(The pastor, elder or equivalent from your home church, or a church that you have attended regularly over the last two or three years)* |
| Name: |  | Name: |  | Name: |  |
| Position |  | Position |  | Position |  |
| Phone: |  | Phone: |  | Phone: |  |
| Email: |  | Email: |  | Email: |  |
| Address: |  | Address: |  | Address: |  |
|  |  |  |  |  |   |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Christian experience**

Please tell us something of your Christian experience: how you became a Christian and what being a Christian means to you. Also include a note of activities, present and past, you have taken part in as a member of your church.

|  |
| --- |
|  |

**Work-related characteristics**

Please tick the relevant cell to indicate your own perception of your strengths and weaknesses in the following areas. ‘0’ = ‘weak’ and ‘5’ = ‘strong’

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Characteristic** | **0** | **1** | **2** | **3** | **4** | **5** |
| Ability to work as part of a team |  |  |  |  |  |  |
| Heart for mission and missionaries |  |  |  |  |  |  |
| Administration skills |  |  |  |  |  |  |
| Ability to build and maintain relationships |  |  |  |  |  |  |
| Motivation and ability to work with volunteers |  |  |  |  |  |  |
| Working under pressure |  |  |  |  |  |  |
| Prioritising work |  |  |  |  |  |  |
| Taking initiative |  |  |  |  |  |  |
| Pastoral/mentoring skills |  |  |  |  |  |  |
| Communication (verbal) |  |  |  |  |  |  |
| Communication (written) |  |  |  |  |  |  |
| Ability to communicate the Bible clearly  |  |  |  |  |  |  |
| Ability to become proficient in new tasks |  |  |  |  |  |  |

**Work-related experience**

Please give a short example of your work experience, if any, in the following areas:

|  |
| --- |
| **Working in a team:** |
| **Organising and time-management skills:** |
| **Written and verbal communications with people in the UK and overseas:** |
| **Relating to missionaries (or others like missionaries) on a one-to-one basis:** |
| **Activities in connection with world mission:** |

**Software skills**

Please tick the relevant cell to indicate your competence, if any, in the following areas. ‘0’ = ‘no experience’ and ‘5’ = ‘expert’

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Software** | **Version** | **0** | **1** | **2** | **3** | **4** | **5** |
| Microsoft Word |  |  |  |  |  |  |  |
| Microsoft Outlook |  |  |  |  |  |  |  |
| Microsoft PowerPoint |  |  |  |  |  |  |  |
| Microsoft Teams |  |  |  |  |  |  |  |

**Employment history**

Starting with your most recent employment, please list your employment history in the table below:

|  |  |  |
| --- | --- | --- |
| *Employer’s name and address* | *From/to (mm/yy)* | *Job title and description of duties* |
|  |  |   |
| Reason for leaving:  |

|  |  |  |
| --- | --- | --- |
| *Employer’s name and address* | *From/to (mm/yy)* | *Job title and description of duties* |
|  |  |  |
| Reason for leaving: |

|  |  |  |
| --- | --- | --- |
| *Employer’s name and address* | *From/to (mm/yy)* | *Job title and description of duties* |
|  |  |  |
| Reason for leaving:  |

|  |  |  |
| --- | --- | --- |
| *Employer’s name and address* | *From/to (mm/yy)* | *Job title and description of duties* |
|  |  |  |
| Reason for leaving:  |
| If you think that there is any other information that might help up obtain a fuller picture of your experience and what you might be able to bring to this role, please indicate this on a separate sheetThank you. |

**Africa Inland Mission** | 0115 983 8120
AIM International, Unit 3A Beeston Business Hub, Beeston Square

Beeston, Nottingham, **NG9 2JG**

   

***Partnering with churches • Reaching Africa’s unreached***

This communication (including any attachments) is confidential, protected by copyright law and for the exclusive use of the intended recipient(s) only. If you are not the intended recipient(s) please be aware that any form of distribution, copying or use of this communication or the information contained within it is prohibited. No liability is accepted for viruses in the e-mail itself or its attachments. The opinions expressed within this communication are those of the sender and do not necessarily constitute those of Africa Inland Mission International or its subsidiaries.
Africa Inland Mission International, a company limited by guarantee (04598557), a registered charity in England and Wales (1096364) and a charity registered in Scotland (SC037594). Registered Office: Unit 3A, Beeston Business Hub, Beeston Square, Beeston, Nottingham NG9 2JG.