

Job: Operations Manager

Have you got what it takes to help us build Christ-centred churches among all African peoples?

This role is open to those with enthusiasm, appropriate skills and a heart for mission.

AIM International is looking to appoint a full-time Operations Manager to join its European Mobilising Team based in Nottingham. This is a vital role with infrastructural, legal and compliance responsibilities. The successful candidate will also assist in the performance of the Company Secretary role.

The role includes:

- Management of the day to day operations of the office
- Responsibility, along with bona fide sub-contractors where appropriate, for the organisation's ICT network, database, risk register, health and safety and insurances.

**The closing date for applications is
5pm Monday 29th May 2017**

AIM International's vision is to see Christ-centred churches among all African peoples. The European Mobilising Office's 80+ mission partners are part of a 1,000-strong team from across the world, with an emphasis on disciple-making among unreached African people groups and equipping African church leaders.

Within the terms of the Employment Equality (Religion or Belief) Regulations 2003, it is a Genuine Occupational Requirement that the successful candidate agrees with and signs AIM International's Statement of Faith. In addition AIM UK has a Faith and Finance policy applying to all members of staff. The policy requires staff to actively participate in developing financial and prayerful support. Details of this policy will be made available on request.

For more information or an application pack please contact:

Andrew Reed, Associate European Director

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The successful candidate will:

- Be a committed evangelical Christian, with a heart for mission, and be willing to demonstrate an active interest in AIM's mission activities
- Be servant-hearted and have an excellent relational manner
- Have strong communication skills (both verbal and written)
- Have a proven ability to recognise the need for and maintain confidentiality
- Be an initiator and finisher
- Be able to demonstrate the ability to prioritise under pressure and provide solutions with a high degree of autonomy
- Be logical in approach and administratively adept

Training will be provided where necessary due to the wide range of responsibilities



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